**2022 Implementation Plan for Pilot Focused on Phase 2 QC- Visual Checks**

**Version: February 7, 2022**

Purpose

* Verifying whether the biological and non-biological content are appropriate and complete per the DES instructions, and assess ease of comprehension.
* Inform number of records that can be reviewed quarterly by StreamNet data stewards and StreamNet staff, and overall approach.

Approach for Pilot

**CAP Fish HLI (CAX)**

Pilot uses records from time period: August 1 2020 to Feb 28, 2021

(same July 15, 2020 DES version)

PSMFC randomly select 18 records, about 3 per HLI, for each StreamNet Data Stewards' organization.

Each Data Steward tracks amount of time needed to review records (including GIS features), captures suggestions for review efficiencies, documents errors located and addressed.

**Colville Tribes**

**IDFG**

**ODFW**

**WDFW**

PSMFC randomly sub-selects 18 records, about 3 per HLI, from the 72 records from those assigned to the StreamNet Data Stewards.

The independent Review tracks amount of time needed to review records, captures suggestions for review efficiencies, documents needed improvements that will be communicate by PSMFC back to data stewards

**MFWP**

**PSMFC staff or other**

**CAP DDT**

Uses input from pilot to recommend to SN SC: (1) number of records to be reviewed quarterly; (2) what fields to add/modify in DES to track visual checks completed; (3) approach to select/assign records for visual QC review by PSMFC or others that supports efficient review; and, (4) how to handle review of other record (e.g. NPT).

Pilot Review Tool:

* We will use this online tool to assign records and capture information: <https://app.streamnet.org/app/datareview/>
* As part of this pilot, we are seeking input on this online tool so that we can improve it. Please send your suggestions to Greg Wilke.
* To view your assigned records, select your agency/tribe under AGENCY
* To enter your review information, click on the YEAR associated with your record
  + If you are the Data Steward associated with the agency/tribe you provide your input in the associated text boxes
  + If you are an Independent Reviewer who is reviewing the text content for comprehension and usefulness of URLs of another agency/tribe's records, provide your input in the associated text boxes.
  + See the QA/QC plan, page 7, for specific tasks performed by the Data Steward and the Independent Review.

Revised Draft Timeline:

* December 20, 2021: draft implementation plan shared with SN SC with revised QA/QC plan
* January 19, 2022:Input back on revised QA/QC Procedure Plan and draft pilot implementation plan
* February 2, 2022: updated QA/QC Plan finalized and shared; updated 2022 pilot approach shared; subset of records identified for pilot review and sent to Colville Tribes, IDFG, ODFW, MFWP, WDFW, and PSMFC staff (likely temp staff Rachel)
* March 3, 2022: StreamNet SC meeting
  + Discuss on-going pilot visual QC and preliminary suggestions for implementing in out-years.
  + Update on the approach to address the non-data stewards' tasks identified in QA/QC Plan (FMWG, CAP DDT, Library etc)
* May 2, 2022 complete 2022 pilot, provide input on missing fields and other changes needed to DES to support Visual QC Check, provide suggestions for improving overall approach for implementation Fall post SN SC meeting (Sept 21 2022).